

Support to EU-Armenia Research and Innovation Cooperation

Online Proposal Writing Camps for Horizon Europe

Agenda

MONDAY 5 JULY 12.00 – 17.00 (Yerevan time)

12.00 – 12.30	Introduction & Overview
12.30 – 13.00	Plenary Presentations: Evaluation criteria and evaluation summary reports; Assessing proposal parts
13.00 – 14.00	Discussion and Group work: Call/topic decoding and understanding
14.00 – 15.00	Break
15.00 – 15.30	Plenary Presentation on proposal writing: Implementation - description of the work plan (work-packages); Roles and tasks of project participants; Work scheduling and use of Gantt and Pert charts; Allocation of resources by project partner
15.30 – 16.30	Group work (<i>in two sub-groups</i>): Drafting Work-Packages; Thinking of tentative consortium composition
16.30 – 17.00	Q&A session, wrap up of day
<i>Homework</i>	<i>Continue the elaboration of Work-Packages and Consortium/competences. Draft to be sent before the next meeting, by Tuesday evening</i>

WEDNESDAY 7 JULY 12.00 – 17.00 (Yerevan time)

12.00 – 12.30	Plenary: Feedback session on Work-packages and Consortium/competences
12.30 – 13.30	Plenary Presentation on proposal writing: Impact and Excellence
13.30 – 14.30	Group work (<i>in two sub-groups</i>): Drafting an Impact & Excellence section
14.30 – 15.30	Break

15.30 – 16.00	Plenary Presentation: Budget preparation: eligible direct and indirect costs, personnel costs, other cost, involvement of third parties;
16.00 – 16.30	Group work (<i>in two sub-groups</i>): Budgeting
16.30 – 17.00	Q&A session; wrap up of day
<i>Homework</i>	<i>Continue the elaboration of impact & excellence sections, refine budgeting. Drafts to be sent before the next meeting, by Thursday evening</i>

FRIDAY 9 JULY 12.00 – 13.30 (Yerevan time)

12.00 – 12.15	Overview (plenary; <i>then split to sub-groups</i>)
12.15 – 13.00	Feedback session on Impact, Excellence and Budget
13.00 – 13.15	Plenary Presentations: Funding and Tender Portal (Horizon Europe, online manual), Partner search tools
13.15 – 13.30	Q&A session

Information on Expert Consultations

The Expert Consultation activities aim to provide individual assistance to researchers from the public and private sectors in preparing Horizon Europe proposals. They are addressed to researchers that are targeting *an (as much as possible) concrete call/topic of Horizon Europe* and will provide to them personalized assistance on issues such as: ‘decoding’ the call; matching between the call and the researcher’s expertise; consortium building; securing roles in the consortium; structuring the budget; etc.

The Consultations with EU Experts will take place via Web in two rounds, based on preliminary information provided by the researchers.

In order to profit from that possibility, *which will last till September 2021* (but for a limited number of beneficiaries), please send a message to:

eu-eap_sticooperation@servicefacility.eu